Travel Log – Guide for adding Text or Invoice Image

1. Open Travelog and go to the **'Accounting'** tab.
2. Next is to go into the option **'Codes'**.
3. Next is to go into the option **'Codes Maintenance'**.
4. Next is to go into the option **'Other'**
5. Select **'Comment Code'** and add TravelPay/Zenith text below.

Note: Text will hyperlink, but Image will not.